



## **2024 M-STEM STUDENT LIFE FACILITATOR**

### ***Job Description***

Student life facilitators are responsible for the orientation and supervision of students in the residence hall as well as assisting with the planning and implementing of non-classroom activities for M-STEM participants. In an activity capacity, student life facilitators will have to assist in developing, implementing and supervising activities for M-STEM participants during the evenings and weekends. Student Life Facilitators need to be flexible and willing to adapt to unique challenges, accepting tasks as they arise and are assigned by supervisors.

### ***Qualifications and Requirements***

Eligible candidates must be in academic good standing at time of employment (minimum 2.0 cumulative and term GPA). Candidates should have good leadership, planning, and organizational skills and be reliable, adaptable, and conscientious in the performance of duty.

### ***Duties and Responsibilities***

1. Attend Staff Orientation, initial facilitator training sessions, and on-going facilitator meetings.
2. Participate in the M-STEM Opening Program.
3. Plan and implement activities related to community building, social networking, acclimation to college life, and adherence to M-STEM values.
4. Coach and mentor a subgroup of M-STEM participants to help them excel in the Summer Program.
5. Supervise M-STEM participants in the residence hall and cafeteria.
6. Accompany students during evening and weekend events.
7. Assist with emergency situations involving participants.
8. Assist with other M-STEM duties as needed.

### ***Supervision Received***

Student Life Facilitators are supervised jointly by the Student Life Coordinator

### ***Term of Employment***

#### **Orientation & Training**

June 13<sup>th</sup> - June 21<sup>st</sup>

Approximately 40 hours total

#### **Program dates:**

June 23<sup>rd</sup> – July 27<sup>th</sup>

40 hours per week

### ***Compensation***

\$15.00/hour – including room & board from June 13<sup>th</sup> – July 27<sup>th</sup>